

**MINUTES OF A MEETING OF PLAISTOW AND IFOLD PARISH COUNCIL
HELD ON TUESDAY 29th SEPTEMBER 2009 AT 7.30pm AT WINTERTON
HALL, PLAISTOW**

Present: Councillors - Mr D. Lugton (In the Chair), Mr D. Clement, Mr S. East, Mrs L. Goddard, Mr B. Gravestock, Mr K. Kirby, Mr T. Laidlaw, Mrs R. Perrin, Mr D. Ribbens and Mr D. Wheeler

C/045/09 Apologies for absence

Apologies for absence were received from Miss V. Forwood (business)

C/046/09 Parish Councillor Vacancy

There was one application to fill the vacancy, Mrs Lorraine Goddard. The Chairman welcomed Mrs Goddard to the meeting.

IT WAS RESOLVED

That Mrs Goddard be appointed to fill the casual vacancy on the Council.

Mrs Goddard signed the Declaration of Acceptance of Office, which was duly witnessed by the Parish Clerk.

C/047/09 The Chairman introduced **Colin Meade and Alan McCulloch of the D & M Partnership** who gave a presentation on proposed plans for Ashpark Brickworks.

Mr Meade gave a brief outline of the planning history of the brickworks and commented that there had been a series of proposals for alternative use, following the site's closure in 2000. He commented that the site had been marked with commercial agents for the last six years or so and that there had been a lot of interest but none came to fruition. He added that it was unlikely that a buyer could be found with the current stringent planning conditions attached to the site.

Mr Meade commented that currently a plan of erecting a single dwelling on the site by re-using the front buildings and linking into the renovation of the rear buildings and the mineral workings. Mr McCulloch illustrated the proposal with the use of display boards.

There then followed a series of questions and answers.

The Chairman commented that a view could not be expressed until such a time as a planning application was submitted; and thanked both gentlemen for attending the meeting.

C/048/09 COMMENTS AND QUESTIONS FROM THE FLOOR

There were no comments or questions from the floor

C/049/09 Minutes

(a) The Minutes of the Parish Council meeting of 21st July 2009 having previously been circulated, were approved and signed by the Chairman as being a true record.

(b) The Minutes of the Planning Committee meetings of 27th July and 18th August 2009 were received

C/050/09 Matters arising from the Minutes

There were no matters arising from the Minutes

C/051/09 Declarations of Interest

Councillor Perrin declared a **Personal Interest** in any agenda items relating Plaistow and Kirdford Primary School, as she was a School Governor

C/052/09 Chairman's Report – including Urgent Matters, as appropriate

(a) Councillors Training Event

Members noted that the start time for the event was now 7pm, with all other details remaining the same. Councillors Kirby and Gravestock commented that they would now not be able to attend.

(b) Plaistow Post Office – failure of service

Members noted receipt of the Clerk's Report and noted that the Post Office had responded that the fault had now been rectified by the installation of a new machine.

(c) Works at Plaistow and Kirdford Primary School

Members noted receipt of the Clerk's Report. It was noted that the works were running according to schedule and would, in fact be completed by the end of November.

Members noted concerns regarding issues relating to parking, which it was felt had worsened during the building works. Councillor Perrin reported that it was hoped that a School Safety Zone (a WSCC initiative) would be in place at the School by 2012, which hopefully would help alleviate the on-going parking problems.

IT WAS RESOLVED

To note this section of the Report

- (e) The Chairman expressed the Council's thanks to the Clerk's daughter, Elizabeth, for stepping in and managing the refreshments at the meeting of the North East Parishes Forum on 17th September.

C/053/09 Reports of County and District Councillors

County Councillor Chris Duncton reported (a) that he had also looked at the issues raised by the Parish Council in respect of both the Post Office and the School and (b) that the recent meeting in Petworth regarding the implementation of car parking charges had been disappointing.

In response to questions, Mr Duncton gave the name of a WSCC officer to contact regarding roadside trees in Ifold; and that he would report highway works signs left in the Parish.

District Councillor John Andrews commented on various CDC initiatives, including a review of decision making processes, youth services and the new handyman service.

District Councillor Brian Hooton commented on the recently published Spatial Strategy for the south-east in conjunction with the South East Plan; and gave an outline of the main proposals.

C/054/09 SITUATION REPORT

Members noted receipt of the Clerk's Report -

- (a) **Parish Action Plan and Village Design Statement**
Members noted that this issue had not been progressed. It was noted that the Village Design Statement was still with CDC. The Clerk was asked to ascertain the current situation.

- (b) **Information regarding Dunsfold Park**
Members noted that the application had been rejected by the Government on transport grounds. The view was expressed that if proposed development at Billingshurst went ahead, this could impact on any further application.

- (c) **Entrance Gates to the Play Area**
Members noted that this work had now been completed.

Members noted that remedial works outlined in the recent RoSPA report and repair of the fence was still outstanding.

Councillor Kirby reported that blue paint had been sprayed on various signs around the Green and Winterton Hall.

IT WAS RESOLVED
That the Clerk deal with all outstanding issues

C/055/09 Finance Matters

- (a) **Accounts submitted for payment**
A schedule of Accounts submitted for payment for the period 21st July to 29th September 2009 was circulated to Members and is attached to the end of the Minutes.

IT WAS RESOLVED
That the payments submitted for payment be approved

- (b) **External Auditor's Report – 2008/2009 Accounts**
Members noted receipt of the Clerk's Report detailing the comments of the External Auditor and the Clerk's responses.

IT WAS RESOLVED
To note the comments and the responses

- (c) **Community Reserve Fund Grant Application by the Ifold and Plaistow Afternoon Tea Groups**
Members noted that this application was now withdrawn, due to a lack of numbers wishing to join the outing.

IT WAS RESOLVED
To note this section of the Clerk's Report

- (d) **Dates of future meetings of the Finance Committee**
Members noted the future dates and the business to be transacted. It was noted that the meeting on 2nd November would be held at Kelsey Hall, Ifold.

IT WAS RESOLVED

To note this section of the Clerk's Report

C/056/09 Members' Registers of Interest

Members noted receipt of the Clerk's Report. Members who wished to amend their individual Registers, did so for passing on to the Clerk and CDC.

C/057/09 Meeting Diary to September 2010

Members noted receipt of the proposed Meeting Diary to September 2010. It was noted that all meetings scheduled for a Monday at Winterton Hall from 26th April to 6th September be re-scheduled to Kelsey Hall.

IT WAS RESOLVED

To approve the Meeting Diary to September 2010, subject to the above amendments

C/058/09 National Trust Matters

(a) **Licence for the Lower Green**

Members noted that the fair copy of the signed and witnessed Licence had not yet been received back from the National Trust. Following discussion

IT WAS RESOLVED

That the issue be progressed

(b) **Todhurst**

Members noted receipt of the Clerk's Report and expressed disappointment that the event had not gone as well as the previous year. Following discussion

IT WAS RESOLVED

To monitor the situation in 2010

C/059/029 BT Phone Boxes in the Parish
Members noted receipt of the Clerk's Report as to the proposals being put to BT by the District Council in respect of Plaistow (outside The Sun) for retention; and Ifold (opposite Oak Tree Stores) by not objecting to the removal. Following brief discussion

IT WAS RESOLVED
To support CDC on their proposals

C/060/09 Coxes Pond, Plaistow
Members noted receipt of the Clerk's Report and that the Environment Agency would continue to monitor the situation.

IT WAS RESOLVED
To note this section of the Report

C/061/09 South Downs National Park
Councillor Ribbens gave a brief report on recent meetings he had attended in this regard. Members noted that the work of the new Board was scheduled to begin by April 2010.

IT WAS RESOLVED
To note Councillor Ribbens' comments

C/062/09 Highway Matters
Members noted that all previous matters raised had been reported.

The following items were asked by Members to be reported –
(a) possible water leak on the Shillinglee Road, opposite Highbridge House
(b) that signs in connection with cycle races had been abandoned at various locations in the Parish

Councillor East commented on the results of the recent speed data taken in Ifold, that the average speed of vehicles was 42mph coming from Plaistow and 46 from Loxwood.

IT WAS RESOLVED
That the Clerk report the issues raised

C/063/09 Matters raised by Members for the next meeting
Councillor Laidlaw – Parish Web Site
It was noted that a meeting of the Web Site Working Group be arranged before the next meeting

Councillor East – Christmas Decorations
Councillor Kirby – Pond Clearance Working Party
Councillor Wheeler – Tractor Movements and Broadband Speeds

C/064/09 **Date of next meeting -**
Tuesday 24th November 2009 at 7.30pm at Kelsey Hall, Ifold

There being no other business, the Chairman closed the meeting at 9.30pm

..... Signed

.....Dated