

Dear Member,

15th June 2009

You are summoned to attend a meeting of Plaistow and Ifold Parish Council to be held on **TUESDAY 23rd JUNE 2009 at 7.30pm at Winterton Hall, Plaistow** for the transaction of the business shown below.

Yours sincerely,

Sue Kemp – Parish Clerk

A G E N D A

COMMENTS AND QUESTIONS FROM THE FLOOR

- 1. To receive and note Apologies for absence**

- 2. Minutes**
 - (a) **To approve** the Minutes of the following meetings:-
12th May 2009 – Parish Council

 - (b) **To receive** the Minutes of the meetings of the Planning Committee held on 13th May 2009 and 2nd June 2009

 - (c) **To receive** the Minutes of the meeting of the Finance Committee held on 11th June 2009

- 3. To note any Matters arising from the Minutes**

- 4. To note any Declarations of Interest by Members in relation to the business to be transacted**

- 5. Chairman's Report, to include urgent matters as appropriate**

- 6. To note and discuss Finance Matters, to include-**
- (a) To approve the schedule of Accounts submitted for payment
 - (b) To approve Recommendations of the Finance Committee held on 11th June 2009 –
 - (i) To approve the Statutory Statement of Accounts (Section 1 of the Annual Return)
 - (ii) To approve the Annual Governance Statement (Section 2 of the Annual Return)
 - (iii) To note the Report of the Internal Auditor
 - (iv) To approve the Parish Council's Annual Performance Review of Internal Audit
 - (v) To confirm the Parish Council's Risk Assessment
 - (c) To consider the review of the Parish Council's insurance arrangements
 - (d) To note dates of future meetings of the Finance Committee
 - (e) To discuss other urgent financial matters, as appropriate
- 7. To note and discuss Planning Matters, to include -**
- (a) Planning Applications received
 - (i) PS/09/01879/DOM – Hidden Oaks, Plaistow Road, Ifold
 - (ii) PS/09/01834/FUL – Shorts Farm, Plaistow
 - (iii) PS/09/02205/DOM and PS/09/02207/LBC –
Rumbolds Farmhouse, The Street, Plaistow
 - (iv) Any other planning applications received since 15.6.2009
 - (b) To note planning decisions made by the Planning Authority
- 8. To note Matters raised by Members to be placed on the agenda for the next meeting**
- 9. Date of next meeting:-
Tuesday 21st July 2009 at 7.30pm at Kelsey Hall, Ifold**