

Dear Member,

1st May 2009

You are summoned to attend a meeting of Plaistow and Ifold Parish Council to be held on **TUESDAY 12th MAY 2009 at 7.30pm at Winterton Hall, Plaistow** for the transaction of the business shown below.

Yours sincerely,

Sue Kemp – Parish Clerk

A G E N D A

- 1. To Elect a Chairman for the forthcoming year**
- 2. To receive the Chairman's Declaration of Acceptance of Office**
- 3. To receive and note Apologies for absence**
- 4. To Elect a Vice-Chairman for the forthcoming year**
- 5. To Elect Committee Members and Representatives**

COMMENTS AND QUESTIONS FROM THE FLOOR

- 6. Minutes**
 - (a) **To approve** the Minutes of the following meetings:-
10th March 2009 – Parish Council
21st April 2009 – Annual Meeting of the Electors of the Parish
 - (b) **To receive** the Minutes of the meetings of the Planning Committee held on 11th March 2009, 8th April 2009 and 30th April 2009
 - (c) To receive the Minutes of the meeting of the Finance Committee held on 28th April 2009
- 7. To note a Councillor vacancy**
- 8. To note any Matters arising from the Minutes**
- 9. To note any Declarations of Interest by Members in relation to the business to be transacted**

- 10. Chairman's Report, to include urgent matters as appropriate**
- 11. To receive Reports from District Councillors**
- 12. To note and discuss Finance Matters, to include:-**
 - (a) To approve the schedule of Accounts submitted for payment
 - (b) To approve the accounts for the year ended 31st March 2009
 - (c) To confirm the appointment of the Internal Auditor for the financial years 2008/2009 and 2009/2010
 - (d) To re-schedule a meeting of the Finance Committee
 - (e) To discuss other urgent financial matters, as appropriate
- 13. To discuss the Power of Well Being**
- 14. Situation Report on previously reported matters - for discussion and noting**
 - (a) The Green, Plaistow, including Play Area Repairs
 - (b) Plaistow Pre-School Fete
 - (c) Parish Action Plan and Village Design Statement
 - (d) Information regarding Dunsfold Park
- 15. Highway Matters – for discussion and to note**
 - (a) Up-date on previously reported matters
 - (b) Matters to be reported by Members
- 16. To note Matters raised by Members to be placed on the agenda for the next meeting**
- 17. Date of next meeting:-
Tuesday 21st July 2009 at 7.30pm at Kelsey Hall, Ifold**