

**MINUTES OF A MEETING OF PLAISTOW AND IFOLD PARISH COUNCIL –
FINANCE COMMITTEE HELD ON TUESDAY 8th JANUARY 2008 AT 7.30pm
AT WINTERTON HALL, PLAISTOW**

Present: Mr D. Lugton (In the Chair), Mr B. Gravestock, Mr J. Kirby, Mr D. Ribbens, and Mrs P. Ryder

Comments and questions from the public

There were two members of the public present.

Mrs Kirby commented that despite fund raising, the Winterton Hall Management Committee was finding it difficult to raise sufficient funds for work to the floor of the Hall. She commented that the Committee was currently looking for quotations for re-sanding and polishing; and would be seeking a grant from the Parish Council. She further commented that she was present to answer any questions regarding Plaistow Youth Club's application for an annual maintenance grant for the cleaning of the Courts.

Councillor Laidlaw was in attendance to represent Kelsey Hall.

0171. Apologies for absence

There were no apologies for absence

0172. Declarations of Interest

Councillors Lugton, Gravestock, Kirby, Ribbens and Ryder declared a **Personal Interest** in matters relating to Winterton Hall, because the Parish Council, as a body, was the Custodian Trustee of Winterton Hall

Councillor Ribbens declared a Personal Interest in matters relating to the Scouts, as he was the senior Scout leader

Councillor Kirby declared a Personal Interest in matters relating to Plaistow Youth Club, including the Multi Courts, as he was a member of the Youth Club Committee

Councillor Ryder declared a **Prejudicial Interest** in matters relating to Plaistow Football Club, as her company was a sponsor of the Club.

0173. Draft Budget 2008/2009

Members noted receipt of the first draft Budget estimate, together with the supporting notes.

Members noted that there was a surplus of £2179 on this year's activities. This was mainly due to underspends in the Capital Programme and an increase in income. Members noted that the Council's Reserves were now anticipated to be in line with the forecast at the beginning of this financial year.

Following discussion of the first draft Budget, the following recommendations are made to Council –

RECOMMENDATIONS TO COUNCIL

1. That the Clerk's salary be increased to SCP26 at £6366 pro rata from 1st April 2008
2. That the current level of the **Election Reserve** of £2044 be retained as an Election Reserve for May 2011 and 'topping up' the Reserve be considered in January 2011
3. That the level of contribution to the **Community Reserve Fund** for 2008/2009 be £2000

Further that –

Plaistow Football Club

- (a) that the part of the application for training equipment was not within the remit of the Fund
- (b) that formal quotations for works on the Football field pavilion would be required before this aspect of the application would be considered

Plaistow & Kirdford Primary School

That the part of the application for a notice board was not within the remit of the Fund

Christmas Decorations for the Parish in the sum of £200 be provided from the Fund

4. That the level of contribution to the **Village Maintenance Reserve Fund** for 2008/2009 be £5586

Further that –

- (a) applications for grant funding from Kelsey Hall, Winterton Hall, Plaistow Youth Club and the Multi Courts, towards works on the fabric of the buildings and facilities, no longer be treated as requests from the Community Reserve Fund but from the Village Maintenance Reserve, as working to preserve and improve the infrastructure of Parish amenities

- (b) that £500 be allocated from the Village Maintenance Reserve Fund for highway works (grips) in partnership with West Sussex County Council
- (c) That the sum of £1000 be allocated from the Village Maintenance Reserve Fund for new safety surfacing around the roundabout in the Play Area on The Green
- (d) **Kelsey Hall**
 - (i) a grant towards the dry-cleaning etc. of the curtains could be provided within the current financial year
 - (ii) a grant towards internal decoration would be considered in the 2008/2009 financial year
 - (iii) that evidence of fund-raising by the Management Committee was desirable
- (e) **Plaistow Youth Club**
That funding for maintenance of the Multi Courts be provided from the Village Maintenance Reserve

5. **Capital Projects for 2008/2009**

That these be agreed as follows –

New notice Boards	2000
Office Equipment	2000
Tree Work	250

6. **Precept requirement for 2008/2009**

That the level of the Precept be £27,500

0174. Future work of the Committee

Members noted receipt of the Clerk's Report. Members considered that extending the work of the Committee would be an efficient use of resources and Council time. Following discussion

IT WAS RESOLVED

That the approval of Council be sought for a Report to be prepared for consideration by the Finance Committee at an additional meeting

0175. Date of next meeting

Tuesday 29th April 2008 at 7.30pm at Winterton Hall, Plaistow

There being no other business, the Chairman closed the meeting at 9.15pm