

Dear Member,

7th November 2008

You are summoned to attend a meeting of Plaistow and Ifold Parish Council to be held on **Tuesday 18th November 2008 at 7.30pm at Kelsey Hall, Ifold** for the transaction of the business shown below.

Yours sincerely,

Sue Kemp – Parish Clerk

A G E N D A

IN ATTENDANCE
Tracey Webb, Local Highway Manager
From West Sussex County Council

COMMENTS AND QUESTIONS FROM THE FLOOR

- 1. To receive Apologies for absence**
- 2. Minutes**
 - (a) **To approve** the Minutes of the following meetings:-
30th September 2008 – Parish Council
 - (b) **To receive** the Minutes of the meetings of the Planning Committee held on 22nd October 2008
- 3. To note any Matters arising from the Minutes**
- 4. Declarations of Interest by Members in relation to the business to be transacted**
- 5. Chairman's Report, to include urgent matters as appropriate**
- 6. To receive Reports from County and District Councillors**

- 7. Situation Report on previously reported matters - for discussion and noting**
 - (a) The Green, Plaistow, including Play Area Repairs
 - (b) New Notice Boards at Winterton Hall and Oak Tree Stores
 - (c) Parish Action Plan and Village Design Statement
 - (d) Resurfacing of the footpath from The Drive to the River Lox
 - (e) Southern Water issues – sewage in Ifold and water leak in Rickmans Lane
 - (f) Information regarding Dunsfold Park
 - (g) Parish Web Site
 - (h) Plaistow Telephone Box

- 8. To note and discuss Finance Matters, to include:-**
 - (a) To approve the schedule of Accounts submitted for payment
 - (b) To note Budget Monitoring information to 30.9.2008
 - (c) To note the date of the next meeting of the Finance Committee
 - (d) To discuss other urgent financial matters, as appropriate

- 9. To discuss and approve a new Freedom of Information Act Scheme**

- 10. To discuss the Consultation Document – Communities in Control**

- 11. Highway Matters – for discussion and to note**
 - (a) Up-date on previously reported matters
 - (b) Matters to be reported by Members

- 12. Planning**
 - (a) To discuss Planning Applications received since 22.10.2008
 - (b) To note decisions made by the Planning Authority
 - (c) To note the procedure regarding Planning applications submitted by fellow Councillors

- 13. To note Matters raised by Members to be placed on the agenda for the next meeting –**
 - (a) Parish Christmas Decorations and Christmas Trees (Councillor East)
 - (b) Provision for First Responders (Councillor Ribbens)
 - (c) Alternative Sites for Plaistow PreSchool Fete (Councillor Wheeler)
 - (d) Grass cuttings around Trees on The Green (Councillor Wheeler)

- 14. Date of next meetings:-**

Thursday 8th January 2009 at Winterton Hall, Plaistow - Finance Committee

Tuesday 13th January 2009 at Winterton Hall, Plaistow - Council