

**PLAISTOW AND IFOLD PARISH COUNCIL
CLERK'S REPORT
FOR MEETING ON TUESDAY 22nd JULY 2007**

4. Declarations of Interest by Members

Members may make any Declarations (personal or prejudicial) at this point of the meeting but they must, in any event, be declared before commencement of discussion of the relevant agenda item.

5. Chairman's Report

- (a) As Members are aware, there have been two recent applications for Road Closures in Plaistow. On each occasion, the Parish Clerk has been involved much more than she should have been and spending a considerable time dealing with the two applications. This is despite previous detailed letters to Plaistow PreSchool and the Winterton Hall Management Committee. As a result of this, the Clerk will be working with CDC to produce an information leaflet with regard to Road Closures, which will then be sent on to SALC

- (b) The local WI at Loxwood, through Pat Smith, has forwarded a copy of The Sustainable Communities Act leaflet, which came into force October last year. Every WI in the UK is asking their local Parish Council to 'opt in' to support the local WI's stop the steady loss of facilities. A copy of the leaflet is enclosed.

- (c) The "Healthier People, Excellent Care" book has been received from NHS South East Coast. The document sets out the vision for the south east coast area over the next ten years. The document runs to some 135 pages and one copy has been provided. It is available from the Clerk if any Member wishes to look at it.

7. Situation Report

- (a) **The Green, Plaistow including Play Area Repairs**
 - (i) A successful day was held on 28th June when the National Trust, together with their own volunteers and residents joined together to mow the Todhurst area. The hay was baled later in the week, with some being taken by local residents and the remainder by the National Trust. A letter of thanks has been sent to Daniel Duthie.

 - (ii) As requested, a letter was sent to Plaistow Cricket Club regarding the driving of Club members' vehicles on The Green, particularly when The Green was wet; and regarding disposal of grass cuttings.

- (iii) Minor Play Area repairs have recently been carried out by Councillor Gravestock.

The annual RoSPA Report has now been received, following an inspection in June. A copy of the body of the Report is included for Members' attention.

Bolt covers for the Multi Play Unit and bolts for the Roundabout have been ordered (with spares) from Wicksteeds, at a cost, including postage, of under £25. Regarding the Inspector's comment regarding the bent end retaining pole of the swing set, Wicksteed have advised that as the item is Low Risk the situation should be monitored. Members are reminded that all metal work is under guarantee from Wicksteeds, and it may well be that a claim can be made in future years.

A quotation has been sought from Playsafe Playgrounds, the installers of the Play Equipment and the safety tiles with regard to the work identified by the Inspector for the roundabout. It is anticipated that this will be available for the meeting.

From the rest of the Report, the rubber buffer missing from the rear gate into the Play Area needs replacing.

RECOMMENDATION

Members are asked to note this section of the Report

- (b) **Notice Board at Kelsey Hall**

The notice board at Kelsey Hall has now been replaced and is working efficiently, with no problems.

RECOMMENDATION

Members are asked to note this section of the Report

- (c) **Parish Action Plan and Village Design Statement**

Members are asked to note that contact has not yet been made with CDC regarding the Village Design Statement.

Members are also asked to note that the Review meeting to consider the progress of the Parish Plan and to determine the next course of action, if any, was not held on Tuesday 10th June 2008. A further date will be arranged in due course.

RECOMMENDATION

Members are asked to note this section of the Report

- (d) **Resurfacing of the footpath from The Drive to the River Lox**
The Parish Council's view with regard to the sharing of the cost of repairs to the footpath, were conveyed to WSCC. In response, WSCC have expressed their disappointment especially with regard to the previous offer of support in providing materials.

The footpath is not a Priority work for WSCC at this time and their offer still remains of a £2500 contribution with the balance of £1825 being paid by the Parish. The suggestion was made that grant money be sought and refers to the County Local Committee for S106 money. Members may recall that an application was to be made for a grant from this source in respect of the remaining directional signposts that need attention in the Parish. The current situation is that WSCC have now agreed that this amount can be split into two payments – half this year and half in 2009/2010 – and with all the associated administrative work being undertaken by them.

RECOMMENDATION
Members' views are sought

- (e) **Plaistow Post Office**
It is understood that the new opening hours for the Post Office are now in operation. There has been contact from the Billingshurst postmaster, with a view to an item being included in the next Parish UpDate.

RECOMMENDATION
Members are asked to note this section of the Report

- (f) **Southern Water Issues**
Councillor Gravestock will give an update regarding sewage discharge in Ifold. A response is still awaited with regard to the Parish Council's letter of 19th March 2008.

The Clerk continues to seek a resolution to the water leak in Rickmans Lane

RECOMMENDATION
Members are asked to note this section of the Report

- (g) **Information regarding Dunsfold Park**
The Parish Council's response to the planning application was sent to Waverley Borough Council in good time. Currently, the Clerk has nothing further to report.

8. Finance

(a) Accounts for payment

A schedule of accounts for payment from 13th May 2008 to 22nd July 2008, also detailing monies received, will be available at the meeting

RECOMMENDATION

Members are asked to approve payment of the accounts

(b) Date for next Finance Committee meeting

There is still some preparatory work to be undertaken and the next meeting will be fixed at a mutually convenient time for Committee Members and the Clerk.

9. Provision of new Notice Boards

This section of the Report is still being prepared and will be e-mailed to all Members before the next meeting.

10. Highway Matters

(a) Highway Matters previously reported

All matters previously raised have been reported.

The meeting with Steve Johnson at WSCC has yet to be arranged.

RECOMMENDATION

Members are asked to note this section of the Report

11. Planning Matters

(a) Planning Applications

PS/08/02481/DOM – High Trees, Chalk Road, Ifold

RECOMMENDATION

Members views are sought

(b) Planning Decisions

A schedule of current planning applications and decisions made is included with the meeting papers

RECOMMENDATION

Members are asked to note this section of the Report

(d) Date of next Planning Committee meeting

This is currently set for Wednesday 6th August 2008. This may, however, be subject to change if there are no planning applications received

RECOMMENDATION

Members are asked to note this section of the Report

- 13. Date of next meeting -
Tuesday 30th September 2008 at Winterton Hall, Plaistow**

Sue Kemp – Parish Clerk
15th July 2008