

**MINUTES OF A MEETING OF PLAISTOW AND IFOLD PARISH COUNCIL
HELD ON TUESDAY 22nd JULY 2008 AT 7.30pm AT KELSEY HALL, IFOLD**

Present: Councillors - Mr J. Kirby (In the Chair), Mr D. Clement, Mr S. East, Miss V. Forwood, Mr B. Gravestock, Mr T. Laidlaw, Mrs R. Perrin, Mr D. Ribbens and Mrs P. Ryder

There were 7 members of the public present.

The Chairman introduced Ken Johnson and Lynne Murray from Billingshurst Community Transport.

Mr Johnson explained the background to the Scheme commenting that whilst it was perceived to be largely focused on the elderly and those with medical needs; the scheme was aimed at younger families who did not have access to a car; and also to young people. He commented that the Scheme was funded by West Sussex County Council and Horsham District Council; and cost-efficient to both the user and to the company. The current aim of the Scheme was its promotion in all of the Parishes neighbouring Billingshurst and to young people to use the service on Fridays and Saturdays.

There then followed a short period of questions and answers. The Chairman thanked Mr Johnson and Mrs Murray for attending the meeting.

Comments and questions from the floor

A new resident expressed concern about the number of new houses being developed within Ifold and their size. The Chairman commented that Ifold continued to be within in a Settlement Policy Area and explained briefly about the rejection of the District Council's Local Development Framework. There then followed an informal discussion on this issue and drainage problems in Ifold.

35/08 Apologies for absence

Apologies for absence were received from Mr D. Lugton (illness) and Mr D. Wheeler (personal)

36/08 Minutes

- (a) The Minutes of the meeting of 13th May 2008 having previously been circulated, were approved and signed by the Chairman as being a true record
- (b) The Minutes of the meetings of the Planning Committee of 3rd June 2008 were received and noted.

37/08 Matters arising from the Minutes

There were no matters arising from the Minutes

38/08 Declarations of Interest

There were no Declarations of Interest made

39/08 Chairman's Report – including Urgent Matters, as appropriate

(a) Road Closures

Members noted from the Clerk's Report that an explanatory information leaflet was being prepared for those organisations who may apply for Road Closures. This was being done with assistance from CDC and it was hoped that it could also be used by SALC.

(b) Sustainable Communities

Members noted receipt of a leaflet from Loxwood WI on this subject. It was considered that this item could be incorporated into the Parish Plan review procedure.

(c) 'Healthier People, Excellent Care'

Members noted receipt of the above publication and availability from the Parish Clerk.

(d) Quality Status

Members noted Mr Ribbens' comments regarding the new procedures for re-application of Quality Status and noted receipt of the new guidelines.

40/08 Reports of County and District Councillors

There were no District or County Councillors present, with County Councillor Duncton and District Councillor Hooton having given their apologies

41/08 Situation Report on previously reported matters

(a) The Green at Plaistow including Play Area repairs

Members noted receipt of the Clerk's Report.

Members were pleased to note the success of the National Trust attending at Todhurst over the weekend of 28th June 2008.

Members noted receipt of the annual RoSPA Report undertaken in June. Following discussion

IT WAS RESOLVED

That the Open Spaces Working Group (Mr Gravestock, Mr Laidlaw, Mrs Perrin, Mr Ribbens; together with the Chairman and Vice-Chairman of Council) meet at the Play Area to discuss the Report's findings.

- (b) **Notice Board at Kelsey Hall**
Members were pleased to note that the notice board had now been replaced.

- (c) **Village Design Statement and Action Plan**
Members noted that the Review Meeting of the Parish Plan had not taken place on Tuesday 10th June 2008. Following discussion

IT WAS RESOLVED

That a further date be arranged in early September

- (d) **Resurfacing of the footpath from The Drive to the Loxwood Stream**

Members noted receipt of the Clerk's Report; and were disappointed to note the stance of WSCC that the path was of a low priority and that there was no money available to undertake the necessary work, without financial assistance from the Parish.

The view was expressed that whilst it was understood that works to a public right of way were the legal responsibility of the County Council, the view of the local people was that the path was dangerous; and consideration should be given, therefore, to making a contribution to the work.

Members noted that WSCC would, in the event of a Parish contribution being made, be prepared to accept payment in two instalments – half in the current financial year and the second in the next. Following discussion

IT WAS RESOLVED

That the Parish Council would contribute £1825 towards the works, to be paid in two equal instalments across this and the next financial year; and in making this offer, the Parish Council would express their disappointment that the County Council was not wholly funding the Project.

- (e) **Plaistow Post Office**
Members noted that the hosting service at the Plaistow Post Office was now in operation; and that an article written by the new Postmaster was to be in the next edition of Parish UpDate.

- (e) **Southern Water issues**
Members noted that the situation regarding both sewage discharge at Lavender Cottage, Ifold and the water leak in Rickmans Lane were still ongoing.

It was noted that Councillor Gravestock had been engaged in correspondence with Southern Water on a personal level regarding the Lavender Cottage issue. Following discussion

IT WAS RESOLVED

That the Clerk refer both issues to Ofwat.

(g) Dunsfold Park

Councillor East circulated a Briefing Sheet as to the actual content of the planning and commented that the application would be considered by Waverley BC on 13th September. The only decision that that authority could make was either No Decision or rejected, because the application had, effectively, been called in. This will result in a Public Enquiry with a decision probably being made by government in the summer of 2009.

42/08 Finance Matters

(a) Accounts submitted for payment

A schedule of Accounts submitted for payment for the period 13th May 2008 to 22nd July was circulated to Members and is attached to the end of the Minutes.

IT WAS RESOLVED

That the payments submitted for payment be approved

(b) Date of next Finance Committee meeting

Members noted receipt of the Clerk's Report that the meeting of the Finance Committee would be held on a mutually convenient for both Committee members and the Clerk

43/08 Provision of new notice boards

Members noted receipt of the addendum to the Clerk's Report, detailing three quotations received for one 12 x A4 notice board, for Oak Tree Stores. Members considered that an additional two boards should be purchased, each for 6 x A4 for Winterton Hall. Following discussion

IT WAS RESOLVED

(a) That the quotation from Company C, Woodcon Ltd., be accepted in the sum of £900

(b) That a further two notice boards, as described, be purchased from Woodcon Ltd. provided that the total cost remained within the Budget of £1800

44/08 Highway Matters

Members noted that all previously reported matters were on-going.

Members also noted that there was now a new Area Highway Engineer.

IT WAS RESOLVED

That the Clerk arrange a meeting with her

45/08 Planning

(a) Planning Applications received

PS/08/02481/DOM – High Trees, Chalk Road, Ifold

IT WAS RESOLVED

That there was no objection to the application

(b) Planning Decisions

Members noted receipt of the current schedule of planning decisions made by the Planning Authority

(c) Date of next Planning Committee meeting

Members noted that this was currently scheduled for 6th August 2008. It was noted, however, that the meeting would be cancelled if there were no planning applications.

46/08 Matters raised by members for the next meeting

Councillor Laidlaw – Parish Web Site

Councillor Ribbens – Affordable Housing

47/08 Dates of next meeting -

Tuesday 30th September 2008 at 7.30pm at Winterton Hall, Plaistow

There being no other business, the Chairman closed the meeting at 9.30pm