

**MINUTES OF A MEETING OF PLAISTOW AND IFOLD PARISH COUNCIL
HELD ON TUESDAY 11th MARCH 2008 AT 7.30pm AT KELSEY HALL,
IFOLD**

Present: Councillors - Mr J. Kirby (In the Chair), Mr S. East, Miss V. Forwood, Mr B. Gravestock, Mr T. Laidlaw, Mr D. Lugton, Mrs R. Perrin, Mr D. Ribbens and Mr D. Wheeler

The Chairman welcomed **Neighbourhood Specialist PC Philip Hanlon**.

PC Hanlon explained the background to Neighbourhood Policing in Chichester District; and that this area's Team were based at Petworth Police Station. He commented that on 1st April 2008, the current Neighbourhood Watch system will change and will be managed by the Neighbourhood Team. He commented that there would obviously be a transitional period. PC Hanlon confirmed that the Pathwatch scheme would continue. PC Hanlon gave a brief explanation of the new Neighbourhood Panels. He reported that Street Briefings would be held where and when necessary, which would be generally manned by PCSOs. He finally commented that in the last three months there had been one crime in Ifold (criminal damage) and seven in Plaistow (burglaries from dwellings and garages; and theft of diesel).

The Chairman thanked Mr Duthie for attending the meeting.

COMMENTS AND QUESTIONS FROM THE FLOOR

There were 10 members of the public present.

Mr Ridout asked if there was any information about the current situation regarding the Post Office. The Chairman responded that this was to be discussed later in the agenda. Mr Ridout also commented that there were two vehicles parked in Wenman's field. The Chairman commented that this would be raised at the Planning Committee meeting, the following day.

Mr Seager-Thomas commented on the footpath between Ifold and Loxwood. The Chairman responded that this was to be discussed later in the agenda.

0204. Apologies for absence

Apologies for absence were received from Councillor Clement (holiday)

0205. Minutes

- (a) The Minutes of the meeting of 15th January 2008 having previously been circulated, were approved and signed by the Chairman as being a true record
- (b) The Minutes of the meetings of the Planning Committee of 27th January 2008 and 20th February 2008 were received and noted

0206. Matters arising from the Minutes

There were no matters arising from the Minutes

0207. Declarations of Interest

There were no Declarations of Interest made

0208. Chairman's Report – including Urgent Matters, as appropriate

(a) Parish UpDate and Community Directory

Members noted that the Spring edition of Parish UpDate would be ready for delivery in mid-April.

It was also noted that the second edition of the Community Directory had been delivered with the recent winter edition of the newsletter. Councillor Laidlaw expressed disappointment that some of the Bus Services were showing the wrong timetable information.

(b) West Sussex Village of the Year Competition

Following brief discussion

IT WAS RESOLVED

That Councillor Perrin undertake the entry of the Parish to this year's competition

(c) CDC Residents' and Business Gardens Competition 2008

Members noted that this competition would be advertised by way of the next edition of Parish UpDate

(d) Parish Spring Clean 2008

Following discussion

IT WAS RESOLVED

That the Parish Spring Clean take place on Monday 28th April 2008, meeting at 6pm at Winterton Hall

(e) Bus Services

The Chairman reported that he had received a letter from a local resident regarding the difficulties with Bus Services whilst the works were being undertaken at the Canal in Loxwood. Members noted that the works were scheduled to end on 29th June 2008. Following brief discussion

IT WAS RESOLVED

That enquiries be made of WSCC with a view to seeking improvements

0209. Reports of County and District Councillors

No County or District Councillors were present

0210. Situation Report on previously reported matters

(a) The Green at Plaistow including Play Area repairs

Members noted receipt of the Clerk's Report. It was noted that whilst Mr Duthie would support the granting of a Licence for the Lower Green, he was keen to engage with the community and seek volunteers to manage Todhurst. To pursue this Mr Duthie was keen to meet with Councillors again. Following discussion

IT WAS RESOLVED

That the Open Spaces Working Group meet at The Green on Saturday 5th April 2008 at 9.30am and that an invitation be extended to Mr Duthie to attend

The Chairman reported that a tree to the right of the Cricket Pavilion on The Green had partially fallen and could cause damage. Following discussion

IT WAS RESOLVED

To instruct Crown Tree Care to remove the tree

Members noted that the minor repairs to the Play Area would be effected in drier weather. Further that a quotation would be available for the next meeting for remedial works to the safety surfacing around the roundabout, rather than new surfacing.

(c) Notice Board at Kelsey Hall

Members noted Councillor Perrin's comments that the large notice board was now operating effectively. Following discussion

IT WAS RESOLVED

(a) a letter confirming the Council's disappointment in the product be sent to Woodcon Ltd.

(b) that costings for the replacement of the remaining notice boards be available for the next meeting

(d) Village Design Statement and Action Plan

Members noted a response was awaited from CDC regarding the the Village Design Statement.

Members noted the Clerk's Report with regard to a review of the Parish Plan. Following discussion

IT WAS RESOLVED

That this issue be put forward at the Annual Meeting of the Electors of the Parish on 22nd April 2008

(e) Resurfacing of the footpath from The Drive to the Loxwood Stream

Members noted receipt of the Clerk's Report. It was noted that an officer from WSCC would be visiting the site on 13th March 2008. Following discussion

IT WAS RESOLVED

That the issue be progressed with a further Report being prepared for the May meeting

(f) Plaistow Post Office

Members noted receipt of the Clerk's Report. The Chairman commented that Post Office Counters Ltd. was unable to come to any suitable arrangement with Mr Payne for siting the Post Office within the shop; and the company were now looking for alternative locations within the village.

(g) Dunsfold Park

Members noted that there was no current information available.

0211. Finance Matters

(a) Accounts submitted for payment

A schedule of Accounts submitted for payment for the period 15th January 2008 to 11th March 2008 was circulated to Members and is attached to the end of the Minutes.

IT WAS RESOLVED

That the payments submitted for payment be approved

(b) Donation to the Sussex Air Ambulance Fund

Members noted receipt of the Clerk's Report. Following discussion

IT WAS RESOLVED

To invite a member of the Air Ambulance staff to attend the Annual Meeting of the Electors of the Parish on 22nd April 2008

(c) Finance Committee Meeting

Members noted receipt of the Clerk's Report that the next meeting of the Finance Committee would be held on Tuesday 29th April 2008

0212. Highway Matters

(a) Matters previously reported

Members noted that work was continuing with regard to replacement finger posts at Lyons Green and on the corner of the Lower Green.

Members noted that the overhanging tree at Pittsgate, reported by Mrs Perrin, had been dealt with; but that the leaves alongside The Green and the potholes were still outstanding.

The Chairman asked whether there was to be a further meeting with WSCC and County Councillor Chris Duncton regarding the current state of the roads in the Parish.

IT WAS RESOLVED

That all matters above be progressed

(b) Other Matters

Members noted the Clerk's Report regarding the introduction of the new Highway Rangers. It was noted that further information was being sought.

(c) Matters to be reported

(a) Potholes outside the Brickyard Cottages; between Winkins Wood and East End Farms on the Shillinglee Road; outside Newhouse and Manorhill House Farms; on the Dunsfold Road from Lyons Green to the County Boundary; Rickmans Lane; and Foxbridge Lane.

(b) A tree at the top of The Ride appeared to have bracket fungus

(c) Damage to a 30mph speed limit repeater sign in Rickmans Lane

0213. Southern Water issues

(a) Sewage Discharge in Ifold

Members noted that a response had been received from Southern Water indicating that jetting and cutting of tree roots will take place further down stream from Lavender Cottage; but with no time scale given. Following brief discussion

IT WAS RESOLVED

That a further letter, as drafted by Councillor Gravestock, be sent to Southern Water

(b) Water Leak in Rickmans Lane

Members noted receipt of the Clerk's Report, together with the additional information that a trial investigative was scheduled for 12th March 2008, weather permitting

0214. Use of the Green by Plaistow PreSchool

Members noted receipt of the Clerk's Report. Following discussion

IT WAS RESOLVED

(a) that permission be granted to the PreSchool subject to the usual conditions of not permitting vehicles on The Green if wet

(b) that the Road Closure only be supported with effect from 12 noon

0215. Correspondence

Members noted receipt of the schedule of General Correspondence received since the last meeting

0216. Annual Meeting of the Electors of the Parish

Members noted that this meeting would be held on 22nd April 2008 at Kelsey Hall. It was noted that the meeting would be held in the large Hall with refreshments being provided. Members noted the earlier Resolution to ask a member of the Sussex Air Ambulance Team to act as speaker.

0217. Matters raised by members for the next meeting

There were no matters raised

0218. Dates of next meetings -

Tuesday 22nd April 2008 at 7.30pm at Kelsey Hall, Ifold

Annual Meeting of the Electors of the Parish

Tuesday 13th May 2008 at 7.30pm at Winterton Hall

Annual Meeting of Council

There being no other business, the Chairman closed the meeting at 9.35pm